

**Date: 7/30/2021**

**Location: Washington Park-Denver 200’ west of 918 South Franklin**

**Time: 9:00a.m. – 11:30 a.m.**

**Agenda**

1. **Meeting call to order and introductions – Neal Bamesberger**
   1. President Neal calls meeting to order 9:13
   2. Introductions
      1. Dana Coelho – CSFS
      2. Donna Davis – CSFS
      3. Kyle Catrol – Taddaken Tree Company
      4. Allison Steere – Davey Resource Group
      5. Luke Killoran - Lakewood
      6. Chuck Garriger – Broomfield
      7. Scott Grimes
      8. David Flaig
      9. Neal Bamesberger – Champion Trees
2. **Acceptance of 4/23/2021 Meeting Minutes (Attached) – Becky Wegner**
   1. Unanimous approval of the minutes
3. **Acceptance of Treasurer Report – Dave Flaig**
   1. Scott motions for approval
   2. Chuck seconds
   3. Unanimous approval
4. **Old Business**
5. Website
   1. Luke and Micaela recommend getting some professional assistance with transitioning the website
   2. PITO Grant to fund some of this work ($1,700)
      1. Dana to put out an RFP for this work and check in with Scott on what all need to be included (i.e. social media marketing)
6. **New Business**
7. New Grant- Dana Coelho
   1. CO PITO Grant – Strategic Planning
      1. Dana to write an RFP for $7,500
         1. CTC to consider contributing additional funds
8. Colorado Public Radio Tree planting
   1. $25,000 impacted by natural disasters
      1. Some ongoing negotiations around the cost of trees
      2. CAL WOOD Fire in Jamestown will be the first
9. **Funding**
10. Trees Across Colorado – Gertie Grant
    1. 1558 trees
    2. Getting bareroot trees from nurseries in Oregon
    3. Trees Across Colorado to be advertised on the website
11. Membership & merchandise– Karen Duez
    1. $3,000 from paypal that Dave has to sort through
    2. CTC looking to dissolve inventory of merch moving forward
    3. Include in Strategic Plan that merch goes to members
    4. To explore systems where people can purchase merch through a secondary merchant provider, no inventory for CTC to maintain
    5. Karen requires follow-up from CTC when it comes to fulfilling tasks
12. **Education and Outreach Programs**
13. Grants
    1. CTC Small Grants – Dave Flaig
       1. EAB – one dropped out $7,000 paid out
       2. CTC – requires follow up to see if recipients will plant in the fall
       3. Dave to provide reporting information paperwork to recipients
    2. Xcel Energy Grants – Dave Flaig
       1. Flaig to contact Xcel about funds that were intended for community that dropped out, rolling over to 2022 grant cycle
14. Tree Collections
    1. Champion Tree – Neal Bamesberger
       1. Curly leaf mountain mahogany needs more pictures in order to submit for nationals
    2. Tree Collections –Kyle Sylvester
    3. Select Tree Evaluation –Dave Flaig
       1. Kendra and Scot have discussed going through backlog of evaluation forms
          1. Dana to see if a CSU student can assist with analyzing the data
15. Communications
    1. Social Media – Kyle Sylvester/Karen Duez
    2. Website – Micaela Truslove & Luke Killoran
    3. Annual Report – Karen Duez
       1. Needs President’s Message
       2. STEP Tree
       3. TAC from Gertie
       4. Eastern/Western conference
       5. Treasurer report
16. Arbor Day Poster Contest – Kyle Sylvester
17. Training
    1. Front Range Urban Forestry Council Report – David Flaig
    2. Tree Risk Assessment – Bill Cassel
    3. EPIC/EAB - Today
    4. ECCFC/WCCFC – Donna Davis
       1. CTC to continue
18. **Other Business - Next Meeting(s): October**
    1. Explore Western Urban Forestry Council with Western Slope Leaders or other chapters through the strategic plan
    2. Clarify the role of CSFS in Strategic Plan
    3. TDT-8/29
       1. CTC Team for 2022
    4. Denver Urban Metro Forestry Expansion Strategy
       1. Request CTC endorsement
          1. Executive committee to review by Monday 8/2 for a decision
19. **Adjourn**
    1. **CTC Meeting October 8/15 10:00-2:00 Lakewood**
    2. **Adjourn 11:52**